

**MINUTES OF THE REGULAR MEETING OF THE
STORM WATER MANAGEMENT BOARD OF THE CITY OF JASPER
September 8, 2008**

The Storm Water Management Board of the City of Jasper, Indiana, met in regular session on Monday, September 8, 2008 in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Chairman Raymond Eckerle, who presided, called the meeting to order at 9:30 a.m.

ROLL CALL

Chairman Raymond Eckerle	present
Vice Chairman Kent Humbarger	present
Secretary David Seger	present

Also present were City Attorney Sandra Hemmerlein, City Engineer Chad Hurm and Storm Water Coordinator Wes Garris.

Secretary David Seger announced that a majority of the board members must be present for a quorum. All three of the board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Chairman Eckerle led the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on August 11, 2008. Secretary Seger **motioned** and Vice Chairman Humbarger seconded to approve the minutes as presented. **Motion** carried 3-0.

CLAIMS

Chairman Eckerle presented claims in the amount of \$29,168.50 from August 8, 2008 through September 4, 2008.

Secretary Seger asked if the amount on the claim for American Development on the Church Avenue project was the final claim. Hurm stated that it was two claims one was for the final payment excluding the retainage and the other claim was for the retainage which was approximately \$24,000.00. Hurm stated that there was still some cleanup work needing to be completed. Attorney Hemmerlein asked if we should be approving the final claim if the work was not completed. Secretary Seger how much was left to be done and Hurm replied that it was more than just cleanup. He stated that there was an issue with a yard inlet that was not installed as requested. Attorney Hemmerlein stated that these were the type of issues that should be included in the letter to American Development. She also stated that she would forward her information for the letter to Hurm. Hurm suggested that upon substantial completion of a project the retainage amount can be reduced. Secretary Seger asked if we could approve the claim and hold the check. Hurm suggested that we reduce the retainage to 5% and Vice Chairman Humbarger stated that was a normal practice.

Secretary Seger **motioned** to approve the claim as presented with exception of the American Development claim and reducing the retainage for the Church Avenue project from 10% to 5% and Chairman Eckerle seconded. **Motion** passed 3-0.

Chairman Eckerle stated for the record that he was displeased the quality of work and their efforts to correct issues on the Church Avenue project. Attorney Hemmerlein stated that as mentioned earlier she had drafted a

letter about the city's issues with American Development and she would be sending to Hurm for added comments to place American Development on notice that the city had several concerns.

STORM WATER DEPARTMENT REPORTS by City Engineer

Detention areas. Hurm stated that Kerstiens had worked on the detention basins in Mill Creek Park III and IV and that they looked good.

Post-construction Ordinance. Hurm stated that the City Council had adopted the post-construction ordinance and it had been published in the paper.

Detention area. Hurm stated that the detention area at the end of Hospitality Drive near the Holiday Inn Express had cleaned up and there was work being done on the lift station.

Green Meadow VII. Hurm stated that there was an unofficial request by a property owner to reduce the size of the easement at the southeast corner of Green Meadows VII and that developer of Diamond Ridge needed to do some work on the detention area at the south end of that subdivision. There was a possibility of increasing the size of the detention in Diamond Ridge Estates to offset the reduction on the detention in Green Meadows VII. Attorney Hemmerlein brought up a problem on the plat of Green Meadows Estates VII shows only a public utility and drainage easement. Hurm stated that the property owner raised that concern as well, but that it was shown as permanent retention on other documents and was mentioned in the minutes of the plan commission meeting. Chairman Eckerle stated that the street department will be working on the inlets and replacing the grates at the intersection of Evergreen and Brescher Drives.

STORM WATER DEPARTMENT REPORTS by Storm Water Coordinator

Detention areas. Garriss stated that Kerstiens had worked on the detention basins in Mill Creek Park III and IV and that they were seeded and completed and only touch up in some areas. In Mill Creek Park III they used a concrete ribbon diagonally across the basin. In Mill Creek IV they used #2 stone in the channels leading to the outlet. Garriss stated that as mentioned earlier work was being done in other detention areas around the city. Chairman Eckerle asked about the area at Tierra International. Garriss stated that he needed to look at it and it might need to refer it as a weed ordinance issue. Eckerle asked about the area in West View Estates. Garriss said that was initially intended to be temporary until there was further development to the west and that as long as it was functioning properly as sediment it was doing its job.

ERU Update. Storm Water Coordinator Wes Garriss presented to the Board a copy of the August 2008 Building Permits list, with the number of ERUs indicated on the list for each property. Secretary Seger **motioned** to approve the August 2008 ERU's and Vice Chairman Humbarger seconded the motion. **Motion** passed 3-0.

Erosion Control Permits. Garriss stated that he had received a revised plan for Buffalo Wings & Rings and had reviewed it. A snout will be utilized as a filtering device in the southwest corner of the parking lot prior to leaving the property. Hurm stated that on the previous Friday it was brought to his attention that the storm sewer along Hospitality Drive had been installed. There was a problem in that the storm sewer was not placed in the utility easement as according to the plan and that it was in the street right-of-way and had been backfilled without an inspection. The contractor was going to file the necessary paperwork and uncover the pipe so it can be inspected to determine if the pipe was properly backfilled.

City Pool. Garriss stated that he had talked J.P. Stemply and he said that the pool set for two days prior to release and the Ph was neutral and chlorine was nearly 0 when the pool was emptied.

Strassenfest meeting. Garris stated that he attended the post-Strassenfest meeting with Bridget Jarboe and with Eckerle, Doug Tarvin, Jeff Carey, Kenny Hochgesang and the Mayor. Possibilities were discussed on things that we can do to help eliminate dumping into the storm sewers during the fest. Garris said the plan is to include a letter to the booth operators in the pre-Strassenfest packets and to create a brightly colored laminated poster listing the things they should not dump into the storm sewers. Garris stated that Eckerle had come up with some ideas of removal of grease from the booths.

Utility billing flyer. Garris stated that he was beginning to work on a flyer to be placed in the utility billing and it would concerning fall clean up and what homeowners should do with their leaves.

Post-construction Ordinance. Attorney Hemmerlein stated the ordinance had been adopted and asked if anything else needed to be done in regards to submitting information about it to IDEM. Garris stated that there was a form that needed to be filled out and signed and it to IDEM. She also asked if the annual was next on the agenda and Garris said that it was due October 15th. Chairman Eckerle asked if we were on track to get completed and Garris said yes. Chairman Eckerle also stated that mapping of the storm sewers was nearly complete and Attorney Hemmerlein asked if there was going to be a visit by IDEM. Garris stated that Jasper was scheduled for an audit in September-December 2009. Attorney Hemmerlein asked if the Board should approve the annual report prior to sending out. Chairman Eckerle asked if the Board could get a copy by October 6th to review.

Other. Chairman Eckerle asked if the Board would consider the possibility of a transfer of funds from storm water to the street department to help offset the additional costs with the emergency repair in Badendorf and added costs in other areas. Secretary Seger asked that Eckerle get a break down for the Board to see and check if it was possible.

DISCUSSION

There was no other business or discussion.

ADJOURNMENT

There being no further business to come before the board, a **motion** was made by Vice Chairman Humbarger, seconded by Secretary Seger and carried 3-0 to adjourn the meeting. The meeting adjourned at 10:17 a.m.

Chairman Raymond Eckerle
Presiding Officer

Attest:

David Seger, Secretary